

**North Cumberland Fire District Board of Trustees**

**Minutes of May 16, 2012 Meeting**

**Present: Philip Koutsogiane, Chair Others: Ghislaine Therien, Clerk**

**Michael Spaziani, Vice Chair Chief Brian Jackvony**

**John Patrick McCoy Martin Klara, Tax Collector**

**Duanne Guenard**

**Paul Lindquist Absent: Robert Murray, Treasurer Brian Campbell**

**Matthew Gannon**

**Harry MacDonald**

**OPENING**

**Chairman called to order the regular meeting of the North Cumberland Fire District (NCFD) at 7:02 p.m.**

**CLERK'S REPORT- May 2, 2012 Meeting**

**Minutes need to be revised as follows:**

- Under Chief's Report - "Chief presented his monthly report for March 2012."**
- Under Public Comment - "Chief stated that after 1987, firefighters are required to pay into social security."**
- Under Update of Sharing Services with Valley Falls Fire District - change to "No discussion."**

**Motion made by Mr. Lindquist and seconded by Mr. Gannon to accept**

**the May 2, 2012 Minutes with above corrections. Motion carried by all present.**

## **CORRESPONDENCE**

**None**

## **TREASURER'S REPORT — April 2012**

**Mr. Murray absent. Continue report to June 20, 2012 meeting for confirmation.**

## **TAX COLLECTOR'S REPORT — April 2012**

- Taxes collected April \$29,123.85/YTD \$1,920,364.83**
- Fees collected \$11.75**
- Checks returned \$0**
- Monies retained by Attorney Baker this month \$0**

**Mr. Klara will go through all four tax rolls to confirm residents residing within the North Cumberland Fire District. Attorney Baker to send correspondence to delinquent accounts and set up a secondary tax sale if necessary. Still pursuing residents not keeping payment agreements.**

**Motion made by Mr. McCoy and seconded by Mr. Spaziani to accept the Tax Collector's report as presented. Motion carried by all present.**

## **CHIEF'S REPORT/MONTHLY EXPENDITURES**

**Chief presented his monthly report for April 2012 and highlighted the following:**

### **Emergency Calls:**

- The North Cumberland Fire Department responded to 120 incidents in the month of April. This represents 11 fewer than the same month in 2011.

### **Personnel/Equipment:**

- Firefighter personnel responded to mutual aid/natural gas leak/brush fires/resale inspections/code compliance/rough inspection/school fire drills.
- Participated in Little League opening day parade/EMT refresher ongoing at rescue headquarters and monthly trainings.

### **Buildings/Grounds:**

• Window installation complete and preparing submittal to Town of Cumberland.

• Rented water heater returned to National Grid.

### **Equipment:**

- In-house repairs to Brush 51 fuel line
- Fire extinguishers inspected by Prescott Pierce Co.
- Aerial ladder inspected by American Test Center at Station 1.

Motion made by Mr. Gannon and seconded by Mr. MacDonald to accept the Chief's report as presented. Motion carried by all present.

## **COMMITTEE REPORTS**

### **Financial Management, Budget, Taxes:**

- **Mr. McCoy meeting on 5/23/12 to finalize budget. Rubiano report should be available first week of June.**

#### **Apparatus/Buildings/Grounds**

- **Minor repairs required to station vehicles**

#### **Personnel/Labor Relations**

- **None**

#### **Negotiations**

- **Discuss in Executive Session.**

#### **Consolidation**

- **Will report under Old Business**

#### **OLD BUSINESS**

##### **Update of Sharing Services with Valley Falls Fire District**

- **Resumes being received regarding sharing of administrative assistant between the North Cumberland and Valley Falls. Personnel Committee will work with the Chief in reviewing the resumes for possible candidates.**

#### **Annual Meeting**

- **Date has been set as June 27, 2012 at the North Cumberland Fire Station**
- **Chair will run ads in The Valley Breeze on June 7th and 14th.**
- **Need a moderator.**

#### **Computer Update**

- Documents will be updated to “draft”
- The annual budget will be posted on the site once the Board approves it
- Need to appoint a back up person for uploading data after August 2012

## **NEW BUSINESS**

- None

## **PUBLIC COMMENT**

**None**

**Motion made by Mr. Spaziani and seconded by Mr. Lindquist to adjourn into Executive Session. Motion carried by all present.**

**Motion made by Mr. Lindquist and seconded by Mr. Gannon to adjourn Executive Session. Motion carried by all present.**

**Motion made by Mr. McCoy and seconded by Mr. Lindquist to seal Minutes from the Executive Session. Motion carried by all present.**

**Motion made by Mr. MacDonald and seconded by Mr. Guenard to reopen public portion of the meeting. Motion carried by all present.**

## **Adjournment**

**Motion made by Mr. Spaziani and seconded by Mr. Guenard to**

**adjourn the meeting. Motion carried by all present. Meeting adjourned at 7:55 pm.**

**Respectfully submitted,**

**Ghislaine D. Therien**

**Ghislaine D. Therien, Clerk**